

School of Information Studies
INTRA-UNIVERSITY TRANSFER APPLICATION
APPLICATION DEADLINE: 5:00 p.m. May 1, 2018

NOTE: A minimum GPA of 3.2 is required, along with successful completion of at least one (preferably two) iSchool classes. This is a competitive process, and meeting the above requirements does not necessarily guarantee you entry to the iSchool. Please print clearly.

Date of Application: _____ SUID#: _____

Last Name: _____ First Name: _____

Email: _____ Local Phone: _____

Current College(s): _____

Current Major(s): _____

Cumulative GPA: _____ Approx # Credits Earned: _____

iSchool Courses Taken	Semester Taken	Grade (if completed)

Is this the first time you've applied to the iSchool? Yes: _____ No: _____

If not, when did you apply before: _____

School of Information Studies

Syracuse University

Intra-University Transfer Application **Instructions & Criteria**

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STEP 1: *Attend a mandatory iSchool IUT Information Session.*

You will learn about our programs and have an opportunity to meet with key staff, academic advisors, and instructors. Sessions for Spring 2018 are as follows:

January 31, 1-2pm, 120 Hinds Hall
February 22, 1-2pm, 347 Hinds Hall
March 23, 10-11am, 120 Hinds Hall
April 19, 12-1pm, 347 Hinds Hall

STEP 2: *Achieve academic success at the iSchool and SU.*

To be considered eligible for transfer, students must have completed at least 12 credits at Syracuse University (one academic semester), including at least one of the following courses IST195; IST233; IST256; IST335; and IST344 with a **grade of B or better and an overall GPA of 3.2 or higher**. Students are admitted as space becomes available and considered based on the following criteria: cumulative GPA, rigor of academic coursework taken at SU, engagement on and off campus, and an optional professor recommendation. Meeting the above requirements does not necessarily guarantee you entry to the iSchool.

STEP 3: *Meet with an iSchool academic advisor.*

Before completing your application, take advantage of the iSchool academic advising office by bringing your transcripts in for review to see how your courses will transfer in and work towards your new major, and to ensure that you will be able to graduate on time. Utilize the “what if” tool in DegreeWorks, to help you determine which courses to register for in the upcoming semester, and then meet with one of our advisors to review your course of action! Please note that any AP, IB or transfer credits do not calculate in these reports.

STEP 4: *Complete the application forms.*

Please complete both the *School of Information Studies Intra-University Transfer Application* as well as the *Syracuse University Application for Undergraduate Intro-University Transfer Form* attached here, along with a 1-page personal statement, and any other supporting documents, and submit the completed application packet at the front desk in our Student Services Office, 114 Hinds Hall, to the attention of Sheila Clifford-Bova, Program Manager, BS/IM&T.

STEP 5: *Application Review Process for Spring 2018.*

Your application is reviewed by the Program Director of Undergraduate Programs and the iSchool’s IUT Review Committee after Spring grades are posted, for a potential Fall admit date. You will receive an email from our Office of Student Services and Advising containing the results of the application review once decisions have been made in late Spring.

